

PROFESSIONAL CAPABILITY GRANT (PCG)

PCG - TRAINING GRANT LOCAL

Information for Training Providers

DISBURSEMENT PROCEDURES

- Training providers must submit reimbursement claims to the VCF Secretariat within two months after the end of the pre-approval period. Claims submitted after the two-month deadline will not be reimbursed.

- To effect the funding disbursement, training providers must submit the reimbursement claim package that comprise:
 1. Reimbursement form
 2. Summary of VCF-funded Applicants
 3. Signed Attendance list for each session
 4. Certified True Copies of invoices/receipts issued to VWOs
 5. VCF Training Evaluation Form/Summary (for more than five persons)